

STAFFORD COUNTY SCHOOL BOARD
Agenda Consideration

TOPIC: Award of Contract; A/E
Design Services Weight Room
Addition - SHS

ITEM NO.: 3K

PREPARED BY: Quintin Sullivan,
Project Manager &
Clerk of the Works

MEETING: September 13, 2005
ACTION DATE: September 13, 2005

Scott Horan,
Executive Director
Planning & Construction

Andre' A. Nougaret,
Assistant Superintendent
for Support Services

ACTION REQUESTED BY THE SUPERINTENDENT: That the School Board approve the award of a professional service contract in the amount of \$49K to SHW Group of 7701 Greenbelt Road, Suite 222 Greenbelt, Maryland 20770 for the design of the new weight room addition at SHS.

KEY POINTS:

1. Weight Room Addition for SHS is identified in the FY06-11 CIP. Project design and construction to be funded in FY06. Staff initiated action to have the design funds available in the Fall of 2005 and the project ready to advertise in early Spring of 2006.
2. Staff plans to utilize SHW Group to design the project and provide construction administration services. SHW Group is currently one of four Architectural firms SCPS uses for design services and has been approved through our open-ended professional services contracts. Staff has reviewed the fee proposal and find it within budget and within current pricing standards. Project includes a weight room addition of approximately 2,100 square feet that will be added to the existing weight room. Some renovation work to the existing weight room will be included in the project scope.
3. If approved by the School Board, staff plans to issue a notice to proceed in September 2005.

SCHOOL BOARD GOAL: #5 – Provide facilities that promote student learning and and community support.

#7 – Provide school environments where teachers are safe to teach and students are safe to learn

FUNDING SOURCE: VPSA – Weight Room Addition @ SHS

AUTHORIZATION REFERENCE: Stafford County School Board Policy 4-12
Stafford County School Board Policy 4-29